

# ONE STOP PERMITTING

CITY OF BIRMINGHAM  
DEPARTMENT OF PLANNING, ENGINEERING & PERMITS  
710 20<sup>th</sup> Street, North  
ROOM 210, CITY HALL  
BIRMINGHAM, ALABAMA 35203

Randall L. Woodfin, Mayor

Edwin Revell, Director

## APPLICATION TO THE BIRMINGHAM PLANNING COMMISSION (SUBDIVISION COMMITTEE)

Date \_\_\_\_\_  
Case No. \_\_\_\_\_  
Master No. \_\_\_\_\_  
Project No. \_\_\_\_\_

P.I.D. No.: \_\_\_\_\_ Address Verified By: \_\_\_\_\_  
Modified Address: \_\_\_\_\_

Please print or type legibly and fill in all that apply

Job Site Address: \_\_\_\_\_ Parcel I.D. No. \_\_\_\_\_  
Legal Description: \_\_\_\_\_  
Project Name \_\_\_\_\_  
Situating in \_\_\_\_\_ Sec. \_\_\_\_\_ – Twp \_\_\_\_\_ So. – Range \_\_\_\_\_ W.

<b>OWNER</b>  NAME: _____ ADDRESS: _____ CITY/STATE/ZIP: _____ PHONE:( ) _____ CELLULAR:( ) _____ FAX:( ) _____ PAGER:( ) _____ EMAIL: _____	<b>APPLICANT*</b>  NAME: _____ COMPANY NAME: _____ ADDRESS: _____ CITY/STATE/ZIP: _____ PHONE:( ) _____ CELLULAR:( ) _____ FAX:( ) _____ PAGER:( ) _____ EMAIL: _____  *Applicant is required to be authorized by owner to undertake work
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☐ Approval of:

<input type="checkbox"/> Amended Development Plan	<input type="checkbox"/> Condominium Development	<input type="checkbox"/> Dedication of Public Grounds
<input type="checkbox"/> Dedication of R.O.W.	<input type="checkbox"/> Development Plan Review	<input type="checkbox"/> Planned Unit Development _____ Acres _____ units
<input type="checkbox"/> Final Plat	<input type="checkbox"/> Preliminary Plat	
<input type="checkbox"/> subdividing acreage into _____ lots	<input type="checkbox"/> subdividing acreage into _____ lots	
<input type="checkbox"/> resurveying _____ lots into _____ lots		

☐ Recommendation to Vacate:

<input type="checkbox"/> Street or Alley right(s)-of-way	<input type="checkbox"/> Public Lands
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☐ Grant a Variance to change:

<input type="checkbox"/> Max. cul-de-sac length	<input type="checkbox"/> Max. street grade	<input type="checkbox"/> Min. radius of Cul-de-sac	<input type="checkbox"/> Min. Centerline radii
<input type="checkbox"/> Min. distance b/t curb and sidewalk	<input type="checkbox"/> Min. pavement width	<input type="checkbox"/> Min. right-of-way width	<input type="checkbox"/> Min. sight distance
<input type="checkbox"/> Not to include remaining portion of lot	Final Plat		

☐ Grant a Variance to change:

<input type="checkbox"/> Curbs and Gutters	<input type="checkbox"/> Any additional street improvements
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**PROPOSED USE**

<input type="checkbox"/> Construction	<input type="checkbox"/> Industrial	<input type="checkbox"/> Institutional
<input type="checkbox"/> Joint Residential/Commercial	<input type="checkbox"/> Residential Communal	<input type="checkbox"/> Mixed
<input type="checkbox"/> Office	<input type="checkbox"/> Public	<input type="checkbox"/> Residential Duplex
<input type="checkbox"/> Residential Multi-Family	<input type="checkbox"/> Residential Single Family Attached	<input type="checkbox"/> Residential Single Family Condominium
<input type="checkbox"/> Residential Single Family Detached	<input type="checkbox"/> Undetermined	<input type="checkbox"/> Utilities

Title of Plat or Vacation: \_\_\_\_\_  
Description of Request: \_\_\_\_\_

### FOR STAFF USE

<b>Final Plat</b>	<b>Preliminary Plat</b>	<b>Vacation of Right-of-Way</b>
No. of Adjacent Prop. Owners _____	No. of Adjacent Prop. Owners _____	Avg. Value of Abutting Prop. Owners \$ _____ /sq. ft.
No. of Lots _____	No. of Lots _____	Area of R-O-W Vacated \$ _____ / sq. ft.
Reference Cases: _____		

### CERTIFICATION

I understand that payment of the Subdivision fees specified below is to defray the costs of handling and investigation of this application and hearing by the Birmingham Planning Commission; and that payment of these fees does not entitle me to approval of this application; and that no refund of these fees will be made. I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the permit or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as representative on his/her behalf and that I may be required to provide written documentation of such authorization to the City of Birmingham.

Signature (Applicant) \_\_\_\_\_ Date: \_\_\_\_\_

<b>Fees:</b>	Preliminary Plat Filing Fee - \$100.00	Vacation Filing Fee - \$100.00
	Final Plat Filing Fee - 1) Single Family (4 lots or less) - \$100.00	Vacation Advertisement Fee - \$2,500.00
	2) Single Family (5 lots or more) - \$150.00	Dedication Fee - \$100.00
	3) Multi Family or commercial - \$300.00	Condo Fee - \$200.00

Additional charges for legal notices, lot fees, recording fees and reproductions.